

DISTRICT GRAND ROYAL ARCH CHAPTER OF DOWN
REGIONAL INSPECTION COMMITTEE

To:- The Registrar, _____ Regional Inspection Committee

V.D.C.

Enquiry Y / N

Please submit to the Committee the Candidate whose name is set out below.

I certify that the particulars with regard to the Candidate are true and correct to the best of my knowledge.

Date: / /20

Registrar

Address _____

R.A.C. No. _____

PARTICULARS WITH REGARD TO THE CANDIDATE

Full Name of Candidate: _____
(In Block Letters)

Address: _____

Date on which Balloted: _____

Occupation or Profession: _____

Where employed: _____

Whether for Exaltation. Affiliation, or Rejoining: _____

Name of proposer: _____

How long has he known Candidate? _____

FURTHER PARTICULARS REQUIRED

If for Exaltation: _____

If for Affiliation or Rejoining : _____

Craft Lodge No. _____

Craft Lodge No. _____

Date Registered as a Master Mason: _____

RAC No. : _____

If not at present a subscribing Member of a R.A.C. date of ceasing to be so: _____

Present rank: _____

and No. of Chapter _____

Is candidate in Good Masonic Standing in his Craft Lodge? _____

Has the Candidate previously been proposed in a R.A.C.?

If so Where/When/and with what result?

Have all the requirements of Supreme Grand Chapter
with regard to the Candidate been complied with?

This Form will be used by each R.A.C. Regional Inspection Committee in the District of Down, the Form, duly completed, must reach the Registrar of the appropriate Regional Inspection Committee at least 21 days before the Meeting of the Committee at which the Candidate's name is to be considered.

District Grand Chapter Relative By -Law

****REGISTRARS – ALWAYS KEEP A COPY OF THIS FORM FOR YOUR RECORDS ONCE COMPLETED****
IT WILL NOT BE RETURNED BY THE INSPECTION COMMITTEES

FOR THE INFORMATION OF REGISTRARS
Candidates for Exaltation / Affiliation / Rejoining / Enquiry

1. Initials or abbreviations of first name/s are not acceptable.
2. Address must include full Post Code.
3. The actual date of ballot is required, which must be at least 12 months after his registration as a Master Mason.
(See S.G.C. Relative Law for exceptions)
4. Full description of occupation / profession and where employed to be given. If employed by a large company or body (e.g. Short Bros., Police Authority, Civil Service, etc.) the section, department or where stationed should be given.
5. The actual date of registration as a Master Mason should be given. Obtainable from the Candidate's Grand Lodge Certificate, which must be produced to the Chapter.
(See S.G.C. Relative Law)
6. If the residence of a Candidate for Exaltation is situated outside the boundaries of a District Regional Committee of Inspection, the report required in accordance with S.G.C. Relative Law, should be attached to this form.
7. The Affiliation of a Companion from one Chapter to another Chapter within the island of Ireland does not require the approval of a Committee of Inspection. In all other cases, the report required in accordance with S.G.C. Relative Law, which also makes provision for a Companion rejoining the Order, should be attached to this form.
8. A Candidate not exalted within 12 months of his election, must be re-balloted for.
(See S.G.C. Relative Law)
9. The duty of acting as a Committee is delegated to Sectional Committees of Inspection.
10. The appointment of a Proxy (who must be a Past King) must be in writing and delivered to the Committee Registrar prior to the meeting.
(See D.G.C. Relative By-law)
11. A Candidate not approved by the Committee shall not be reconsidered until the lapse of six months from the date of the first decision. The eligibility of any Candidate will not be considered unless the Chapter Representative, or his Proxy, is present.
(See D.G.C. Relative By-law)
12. When a Chapter's Representative, or his Proxy, fails to attend a meeting, the Candidate/s for that Chapter will be deferred to the next Regional Inspection Committee meeting.

Quick Reference guide:

- a) Does the Candidate live in your area –
 - Yes, Ballot and send your form to your local Regional Inspection Committee
 - No, Send an Enquiry to the appropriate Inspection Committee
- b) Once the “Enquiry/Clearance” has been received *then* Ballot in your Chapter
- c) After Ballot, send the Inspection Form and Clearance Certificate to your own Regional Inspection Committee
- d) Enquires from other Districts should be accompanied by a fee of £6
- e) Make sure your Rep or Proxy are in attendance or the Candidate may be put back and thereby delayed..